

PUBLIC NOTICE NO. 01/ 2022**RECRUITMENT OF STAFF**

A progressive public sector organization invites applications from Pakistani Nationals for the following contractual posts. Candidates below 35 years of age, having following qualifications and experience may apply online for these posts:

Sr. #	Name of Post	Qualification	Minimum Experience in relevant field
i)	Scientific Assistant-I (SPS-4) Pay Scale: (21100-1300-60100)	B.Sc. (1st Div)	Nil experience
ii)	Jr. Assistant-I (Admin) (SPS-4) Pay Scale: (21100-1300-60100)	BCS/BBA (HRM) two years, 1 st Division or BBA / B.Sc (1 st Division) or equivalent to other admin related qualifications as per HEC standard.	
iii)	Jr. Assistant-II (Admin) (SPS-3) Pay Scale: (17650-1210-53950)	FA/FSc/I.Com/ D.Com (1 st Div) with 6 month Office Automation Course.	
iv)	Tech-II (SPS-3) (Mechanical) Pay Scale: (17650-1210-53950)	a) F.Sc(Pre-Engineering) (1 st Div) b) Matric with Science (1 st Div) with 02 years apprenticeship / certificate.	a) Nil experience b) 02 Years relevant experience) & (Skill test)
v)	Tech-II (SPS-3) (Medical) Pay Scale: (17650-1210-53950)	a) Matric with Science (1 st Div) with 01 year course in relevant field from a Government recognized Institute b) Matric with Science (1 st Div) with 02 years course in relevant field from a Government recognized Institute c) F.Sc (preferably 1 st Div) with 01 year Diploma in relevant field from a Government recognized Institute.	a) 03 years b) 02 years c) Nil
vi)	Scientific Assistant-II (Physics) (SPS-3) Pay Scale: (17650-1210-53950)	F.Sc (1st Div)	Nil experience
vii)	Scientific Assistant-III (Physics) (SPS-2) Pay Scale: (14710-800-38710)	Matric with Science minimum 2 nd Div with atleast 50% marks.	06 years relevant experience Preferred Field/Experience: Chemistry / Health Physics
viii)	Technician-III (SPS-2) Pay Scale: (14710-800-38710)	a) Matric with Science minimum 2 nd Div with at least 50% marks. b) Matric with Science minimum 2 nd Div with at least 50% marks. With 01 year technical course (technical / drafting)	a) 06 Years b) 05 Years
ix)	Driver-III (SPS-2) Pay Scale: (14710-800-38710)	Matric having civil Driving License with LTV and HTV and height 168 cm (66")	03 years

OTHER CONDITIONS:

- Eligible candidates may apply online at IP Address [https:// 202.83.172.179/home](https://202.83.172.179/home) within 15 days of publication of advertisement.
- Applications other than Online will not be entertained except Sr. No.ix.
- The candidates eligible for the post of Driver-III may also be forwarded their applications with attested copies of educational degrees experience and driving License within 15 days after publishing date through registered Daak.**
- Where the prescribed qualification is 1st Division in the final degree/certificate, only one second division in the entire academic career from Matric onwards will be acceptable for eligibility.
- Preferably first class academic career, however one 2nd Div may be allowed except in final degree/certificate.
- Age limit for the said posts is 18-35 years.
- All the posts will be filled on contract, however, likely to be continued for longer period of time.
- Selected candidates can be appointed anywhere in Pakistan.
- Experience will only be considered if acquired after the minimum prescribed qualification against each post.
- Candidates must have obtained all educational certificates/Diplomas/Degrees from Govt recognized institutions.
- Candidate already employed in Govt/Semi Govt organization must apply through proper channel.
- Only those candidates who fulfill the prescribed eligibility criteria may apply. Candidature of those who do not fulfill the requirements and apply for any of the above positions, may be cancelled at any stage during the process of selection or subsequently and no claim whatsoever will be acceptable during and after selection.
- Only eligible candidates will be called for test/interview.
- No TA/DA will be admissible for appearing in Test/Interview.

Sr. Admin officer Ph:051-9005031
P.O Box No. 1723, Islamabad